



**FREE adult learning
courses in
South Islington
January - March 2012**

- Friendly tutors
- High quality learning
- Fun, lively courses
- Achieve qualifications
- Help to find work
- Support your child's learning

**Islington Adult and
Community Learning Service**

www.islington.gov.uk/acl

 **ISLINGTON**

About our courses

Each year thousands of people take free adult and family learning courses across Islington. Learning with us gives you a chance to study near home in a relaxed, friendly environment.

This guide provides details of the many practical courses we run. These include:

- Learning English as a second language (ESOL)
- Everyday English and maths
- Computer skills
- Supporting children's learning
- Skills for employment and help to find work
- and many more!

Courses could help you improve your own skills in computers, English and maths, help your child with their homework, gain confidence, prepare for a college course or get a new job.

Who are our courses for?

Our courses are for Islington residents or parents with children in Islington schools. You must be 19 or over, unemployed, or low-waged and receiving benefits.



Information, advice, guidance and progression

As part of your course we will help you to explore opportunities for further training and education or how to move into paid or voluntary work.

How to sign up

Come along to your local learning centre during enrolment week where our friendly staff will check your skills and advise which course is right for you. You can also contact the venue or come along to the drop-in sessions at your local learning centre to sign up for courses. Our staff will discuss any questions or support you may need, such as childcare or access requirements.

3 Corners Enrolment Week

Wednesday 14 to Thursday 15 December 2011, 9.30am-4pm and
Wednesday 4 to Thursday 5 January 2012 9.30am-4pm

Half term week Monday 13 to Friday 17 February 2012 there are no courses or drop-in sessions.



Drop-in Sessions

Drop-in sessions and employability support

Drop in to this open and friendly session for support with writing your CV, filling in application forms and learn how to search and apply for jobs effectively. Also get support with your studies and information on the courses that would best suit your needs.

Start Date	End Date	Day/Time	Crèche	Venue
9 Jan	26 Mar	Mon 9.30am-12.30pm	No	3Corners

Literacy Courses

Literacy assessments

We run courses at different levels to help you improve your everyday reading and writing skills. Come and have an assessment and we will find the right course for you!

Start Date	End Date	Day/Time	Crèche	Venue
11 Jan	28 Mar	Wed 11.30am-12.30pm	No	3Corners

Literacy entry 2

Start Date	End Date	Day/Time	Crèche	Venue
9 Jan	26 Mar	Mon 1-3pm	No	Southwood Smith
11 Jan	28 Mar	Wed 9.30-11.30am	No	3Corners

Literacy entry 3

Start Date	End Date	Day/Time	Crèche	Venue
9 Jan	26 Mar	Mon 10am-12 noon	No	3Corners
10 Jan	27 Mar	Tues 10am-12 noon	No	Probation Service

Literacy level 1

Start Date	End Date	Day/Time	Crèche	Venue
9 Jan	26 Mar	Mon 1-3pm	No	3Corners

Literacy level 2

Start Date	End Date	Day/Time	Crèche	Venue
10 Jan	27 Mar	Tues 10am-12 noon	No	Cally Resource Centre
9 Jan	26 Mar	Mon 4-6pm	No	3Corners

Dyslexia Support

Dyslexia support for work

For learners with dyslexia. Come and learn some helpful spelling and reading strategies to support you.

Start Date	End Date	Day/Time	Crèche	Venue
9 Jan	26 Mar	Mon 10am-12 noon	No	3Corners

Numeracy courses

Numeracy assessments

Do you want to brush up your numeracy skills, feel more confident managing your money or help your children? We offer a range of courses at different levels and venues to suit you. The classes are designed to be fun, non-threatening and involve a lot of practical activities. Come and have an assessment to find the right class for you!

Start Date	End Date	Day/Time	Crèche	Venue
10 Jan	27 Mar	Tues 11.30am-12.30pm	No	3Corners

Numeracy entry 1

Start Date	End Date	Day/Time	Crèche	Venue
11 Jan	28 Mar	Wed 9.30-11.30am	No	3Corners

Numeracy entry 2

Start Date	End Date	Day/Time	Crèche	Venue
10 Jan	27 Mar	Tues 1-3pm	No	3Corners

Maths Courses continued...

Numeracy entry 3

Start Date	End Date	Day/Time	Crèche	Venue
10 Jan	27 Mar	Tues 9.30-11.30am	No	3Corners
12 Jan	29 Mar	Thur 11.30am-1.30pm	Yes	Somali Speaker's women's group

Numeracy level 1

Start Date	End Date	Day/Time	Crèche	Venue
11 Jan	28 Mar	Wed 1-3pm	No	3Corners

Numeracy level 2

Start Date	End Date	Day/Time	Crèche	Venue
13 Jan	30 Mar	Fri 10am-12 noon	No	Cally Resource Centre
10 Jan	27 Mar	Tues 3.30-5.30pm	No	3Corners

ESOL Courses

ESOL assessments

Classes are held twice a week and will help you improve your reading, writing and spoken English. Come along to one of our assessment sessions where our friendly tutor will check your skills and advise which course is right for you. Spaces are limited therefore courses will be offered depending on availability. Courses from Entry E1 to E2 will take place at the following venues:

Venue	Crèche
3 Corners	No
The Parent House	Yes

Assessments take place at:

Start Date	End Date	Day/Time	Crèche	Venue
12 Jan	30 Mar	Thur 2-3pm	No	3 corners

Computer Courses

Computers for parents (beginners)

Learn the basics of using a computer, word processing, internet and email to support children's learning.

Start Date	End Date	Day/Time	Crèche	Venue
10 Jan	20 Mar	Tues 9.30-11.30am	No	3Corners

Computers for beginners

Learn the basics of using a computer to save and manage files and identify parts of the computer.

Start Date	End Date	Day/Time	Crèche	Venue
11 Jan	8 Feb	Wed 2-4.30pm	No	West Library
22 Feb	21 Mar	Wed 2-4.30pm	No	West Library

Introduction to Word, spreadsheets and email

For learners with some computer skills or those who have completed the beginners or improvers course.

Start Date	End Date	Day/Time	Crèche	Venue
11 Jan	21 Mar	Wed 12.30-3.30pm	No	3Corners

Introduction to digital cameras

Learn how to use basic digital camera techniques and process photographs.

Start Date	End Date	Day/Time	Crèche	Venue
11 Jan	8 Feb	Wed 9.30-11.30am	No	3Corners

Computer Courses continued...

Internet safety

Learn to use various tools and methods to protect your computer and personal data.

Start Date	End Date	Day/Time	Crèche	Venue
20 Feb	19 Mar	Wed 1-3pm	No	3Corners

Introduction to the internet

A basic introduction to using the internet for beginners.

Start Date	End Date	Day/Time	Crèche	Venue
11 Jan	8 Feb	Wed 9.30-11.30am	No	3Corners

Introduction to desktop publishing

Use desktop publishing software to combine and manipulate simple text, images and graphic for publications.

Start Date	End Date	Day/Time	Crèche	Venue
22 Feb	21 Mar	Wed 9.30-11.30am	No	3Corners

Spreadsheets level 1

Use spreadsheet software to perform calculations and present information using charts and graphs.

Start Date	End Date	Day/Time	Crèche	Venue
12 Jan	22 Mar	Mon and Thu 2-4.30pm	No	Islington Computer Skills Centre (Finsbury Library)

Desktop publishing level 1

Use desktop publishing software to combine and manipulate text, image and graphic for publications.

Start Date	End Date	Day/Time	Crèche	Venue
10 Jan	20 Mar	Tues and Fri 10am-12.30pm	No	Islington Computer Skills Centre (Finsbury Library)

Presentation software level 1

Use presentation software to produce effective presentations.

Start Date	End Date	Day/Time	Crèche	Venue
13 Jan	23 Mar	Tues and Fri 2-4.30pm	No	Islington Computer Skills Centre (Finsbury Library)

Preparing for Work

Customer service skills

Understand the benefits of good customer service and the consequences of poor customer service. This course will also help you to understand the value of first impressions and the positive verbal and non-verbal interaction with customers.

Start Date	End Date	Day/Time	Crèche	Venue
12 Jan	22 Mar	Thur 9.30am-12.30pm	No	3Corners

Presentation skills for work

How do you come across when delivering a presentation at an interview? What is your body language saying about you? Are you projecting your voice well? Learn the skills and techniques you need to enable you to deliver the best presentations.

Start Date	End Date	Day/Time	Crèche	Venue
12 Jan	9 Feb	Thur 1-4pm	No	3Corners

Introduction to setting up your own business

This course focuses on the key things you need to think about when starting up your own business. During the course you will look at the advantages and disadvantages of running your own business, what your product is, and who your main customers will be.

Start Date	End Date	Day/Time	Crèche	Venue
23 Feb	22 Mar	Thur 1-4pm	No	3Corners

Skills for gaining employment

This course will give you the opportunity to explore the advantages and disadvantage of different types of work i.e. being employed, self employed or volunteering. You will also look at the main opportunities for employment in your local labour market.

Start Date	End Date	Day/Time	Crèche	Venue
Contact venue for details			No	Cally Resource Centre

Introduction to food and nutrition

Learn about nutrition, how to cook for a balanced diet for you and your family, plus make and eat some fabulous healthy food you'll want to try cooking at home.

Start Date	End Date	Day/Time	Crèche	Venue
16 Jan	26 Mar	Mon 10am-1pm	No	Light Project International

Working with Children

Childcare for ESOL entry 2-3

Get support with your written and spoken English to prepare to work with children. Learn about child development and how to carry out play activities with young children.

Start Date	End Date	Day/Time	Venue
17 Jan	27 Mar	Tue 9.30am-12 noon	Copenhagen Primary School

Supporting children in nursery and reception

Learn about child development in the Early Years Foundation Stage and create activities to support children's learning.

Start Date	End Date	Day/Time	Crèche	Venue
18 Jan	28 Mar	Wed 9.30am-12.30pm	Yes	Bemerton Children's Centre

Level 1 award in working with children

An introduction to working with children in an under 5s setting. Learn how to create safe, inclusive environments and create activities to support children's learning. You will need to arrange a 15 hour work placement for this course (with CRB check).

Start Date	End Date	Day/Time	Crèche	Venue
10 Jan	26 Mar	Tue 10am-1pm	Yes	Parent House

Family Learning

Family fun day at the Museum of London

Learn about London's history through practical and fun family activities.
Topic: People of London.

Start Date	End Date	Day/Time	Crèche	Venue
18 Mar	18 Mar	Sun 11am-1pm	No	Museum of London
18 Mar	18 Mar	Sun 2-4pm	No	Museum of London

After-school workshops for families

These workshops are for parents/carers and children to work together on computers to complete a variety of creative projects.

Start Date	End Date	Day/Time	Crèche	Venue
21 Feb	27 Mar	Tues 3.45-5pm	No	3Corners

Keeping up with children - maths

Learn how your child is taught maths at school, make games and activities to support children's learning at home, and improve your own skills.

Start Date	End Date	Day/Time	Crèche	Venue
		Contact venue for details	Yes	Moreland Children's Centre
13 Jan	10 Feb	Tues 1.30-3.30pm	Yes	Hugh Myddelton
24 Feb	30 Mar	Tues 1.30-3.30pm	Yes	Hugh Myddelton



Learning venues

Venue	Address	Contact Name	Telephone No:
3Corners Learning Centre	Northampton Road EC1R OHU	Elaine Maffrett	020 7527 5083
Bemerton Children's Centre	1a Carnoustie Drive London N1 ODX	David Norman	020 7527 4806
Cally Resource Centre	140 Copenhagen Street N1 OST	Mohammed Hammoudan	020 7609 8959
Copenhagen Primary School	Treaty Street N1 OWF	Carron Brett	020 7837 5597
Elizabeth Garrett Anderson Secondary School	Donegal Street N1 9QG	Daniel Baker	020 7278 8226
Hugh Myddelton Primary School	Myddelton Street EC1R 1YJ	Karen Jacobs	020 7278 6075
Islington Computer Skills Centre (Finsbury Library)	245 St John Street EC1V 4NB	Tracey Armes	020 7713 6593
Light Project International	1st Floor, Orkney House 195-199 Caledonian Road N1 OAF	Micheline Safi Ngongo	020 7833 4009
Moreland Children's Centre	Moreland Street EC1V 8BB	Jennifer Savage	020 7336 8453
Parent House	55 Calshot Street N1 9AS	Linda Trew	020 7837 1383
Probation Service	Contact ACL for details	Sam Hobbs (at ACL)	020 7527 4126
Somali Speakers Women's Group	Jean Stokes Community Centre Coatbridge House Bemerton Estate N1 ODQ	Mohamed Hammoudan	020 7609 8959
Southwood Smith	Contact ACL for details	Sam Hobbs (at ACL)	020 7527 4126
West Library	Bridgeman Road N1 1BD	John Calcott	020 7527 7920

For general enquiries call Adult and Community Learning (ACL) on 020 7527 5782

South Islington map



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|------------------------------|---|----------------------------------|
| 1 3Corners Learning Centre | 5 Hugh Myddelton Primary School | 9 Parent House |
| 2 Cally Resource Centre | 6 Finsbury Library (Islington Computer Skills Centre) | 10 Somali Speakers Women's Group |
| 3 Copenhagen Primary School | 7 Light Project International | 11 Bemerton Childrens Centre |
| 4 Elizabeth Garrett Anderson | 8 Moreland Children's Centre | 12 West Library |

**For more information or extra support contact
3Corners Learning Centre**

Tel: 020 7527 5083 Email: 3cornerslearning@islington.gov.uk

If you would like this document in an alternative format such as large print or audiotape please call 020 7527 5782 and where possible we will meet your request.